Policy for Prospective Pain Management Patients
OR
Procedure to use to screen prospective Pain Management Patients

When a prospective pain management patient calls, DO NOT SCHEDULE AN APPOINTMENT!!!

1) Patient MUST get all prior medical records pertaining to their present complaint (x-rays, MRIs, records, etc) and bring them to the office OR have them faxed to this office or the patient must come to the office and sign a records request form.

2) Patient MUST come to the office to sign a release giving this office permission to discuss their care with their previous providers.

3) Patient MUST bring in a criminal background check.

4) Patient MUST bring in a pharmacy report on recently (last twelve months) prescribed medications.

5) Patient MUST give us a copy of their insurance card (if applicable) to confirm coverage before their visit.

Provider will evaluate all records and decide IF the patient is accepted into the Pain Management Program.

If no diagnostics have been done in the last ninety (90) days, the provider will determine what diagnostics he will REQUIRE before initiating care.

IF THE PROVIDER DECIDES TO TREAT THE PATIENT, THE STAFF WILL CALL THE PATIENT AND SCHEDULE AN APPOINTMENT.

When the provider decides that we WILL treat a prospective patient, the staff will call the patient and inform them about the initial fee ($250.00) so they are fully aware of how much money (CASH) to bring to the first visit. If they have insurance coverage, staff will inform them what the deductible and/or co-pay amount will be.

Also the staff will inform the patient that IF we do diagnostics here, they must be paid for at the time they are done. The patient will also be told that the x-rays are read by a radiologist and they (or their insurance) will be billed separately for the services of the radiologist.

When the provider decides to NOT treat a prospective patient, staff will call the patient and inform them that they may pick up all their records OR we will shred them.
Policy for all Current Chronic Pain Management Patients

All patients receiving chronic pain management (using scheduled/controlled medications) are REQUIRED to provide an updated criminal background check every six months and anytime a new criminal charge has been placed against the patient.

Any current conviction of a drug and/or alcohol related crime, while in treatment here, will be cause for discontinuation of all controlled substances and/or referral to a detoxification treatment facility.
Reasons for Termination from Pain Management Program or from Receiving any Controlled Substances

Any of the following actions will cause immediate termination of all controlled substances used for treatment of chronic pain control:

> Conviction of drug/alcohol related offense while in treatment
> Positive results of illegal substances in patient urine and/or blood
> Positive result of controlled medications used for chronic pain in patient’s urine and/or blood but NOT prescribed by this office
> Negative result of controlled medications used for chronic pain management and prescribed by this office in patient’s urine and/or blood.
> Failure to report to office when called in for a pill count/drug screen
> Failure to be available at given phone numbers
> Pill counts that show medications used for chronic pain control are used more often than prescribed by this office (i.e. – according to chart and directions for use) which would indicate overuse and/or diversion of medications.
> Failure to follow Provider’s orders (EXP – not scheduling therapy, failure to keep scheduled appointments with specialists or diagnostic centers)
> Any violent or threatening behavior in the office towards any staff or other patients (will also result in a call to law enforcement)
> Any attempts to unduly influence or “bribe” the Provider and/or staff to receive controlled medications (i.e. – using money, expensive gifts, extravagant promises, etc)
> Patient found to be going to multiple Providers and receiving controlled medications for chronic pain control. (Doctor-hopping, Doctor-shopping, drug seeking)
> Repeated visits to the emergency room for chronic pain complaints resulting in receiving controlled medications for pain control.
> Violent, disruptive, or illegal behavior towards pharmacy staff

This list is not all inclusive. The Provider reserves the right to decrease and/or discontinue medications of controlled substances at anytime per his discretion and/or refer the patient to a detoxification program.